

Mumbai, Maharashtra, India G.D.Jalan College, Upper Govind Nagar, Malad East, Mumbai, Maharashtra 400097, India Lat 19.175967 N Long 72.852241 E 28/03/23 12:38 PM GMT +05:30



Google

Non-teaching staff of Ghanshyamdas Jalan College of science, Commerce and Arts. Non-teaching staff is provided with uniform.





Long 72.852241 E

28/03/23 01:19 PM GMT +05:30

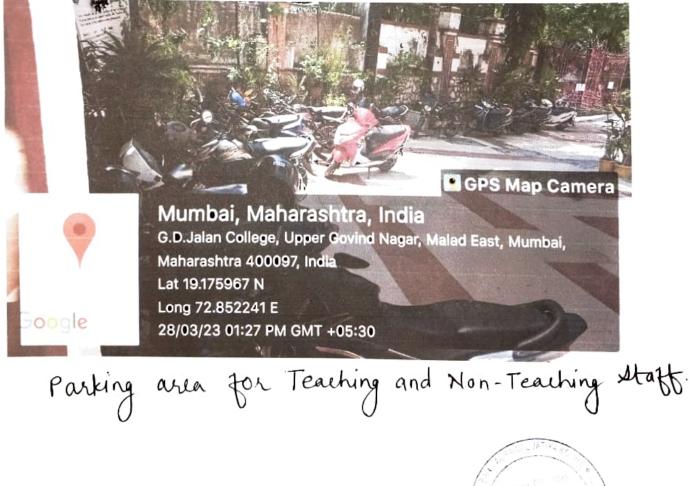
Google

Wi-Fi and LAN Facilities for teaching staff.



Mumbai, Maharashtra, India G.D.Jalan College, Upper Govind Nagar, Malad East, Mumbai, Maharashtra 400097, India Lat 19.175967 N Long 72.852241 E 28/03/23 01:27 PM GMT +05:30

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28/03/23 01:36 PM GMT +05:30

Workepare for the Teaching- staff of Chanshyamdas Jalan College of science, Commerce and Arts













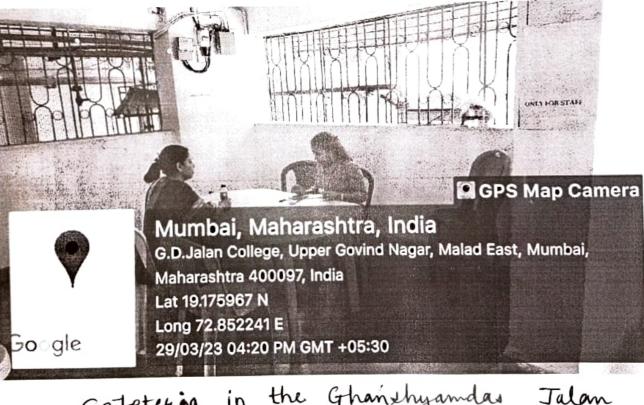




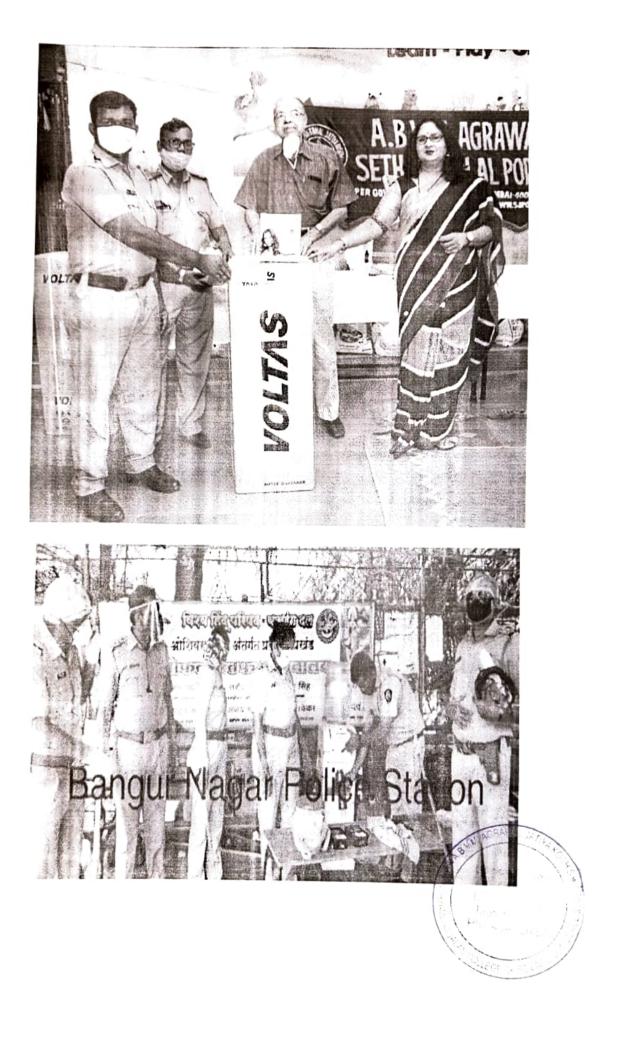
Identity card of Admin staff



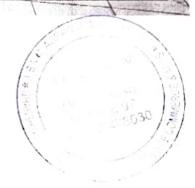




Cafeteria in the Ghanshyandas Jalan College of science, Commerce, and Arts.



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Mumbai, Maharashtra, India 3 D. Jalan College Upper Goving Nagar, Malad East, Numbai, Maharashtra 400097, India Lat 19.165994°

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MOAS JALLAN	Jpper Govind Naga	, walau (Last), wulling	
			are
	APPLICATIO	N FOR CASUAL LEA	
1 Name blive et	Pauloall		
 Name <u>bhive</u> Period of D.L. appl 	ied for M4	Desi dava (i.e. from)	gnation
OK[01]2018		_days (i.e. from)(02/01/2018to
J+		OR	
2. Period of Absence _		ys (i.e. from)	
01)	may please be treated a	as Casual Leave.
3. Reason for C.L. /A	bsence NSS	Camp	
4. On date, I have	/		ma laid dan
On date, I have	days C.L.	all my credit as per nor	ins iaid down.
J.B.: When C.L. is not to	o the credit, C.L. wil	l not be sanctioned unl	ess a convincing reason is given
			× 00.1
			And
ate:			
			Signature of the applicant
	Fo	· Office Use Only	Signature of the applicant
	<u>For</u>	<u>r Office Use Only</u>	Signature of the applicant
OR TEACHING STAFF	<u>Fo</u>	r Office Use Only	Signature of the applicant
Iternative arrangement 1	In the absence of Mr		Signature of the applicant
Iternative arrangement I	In the absence of Mr		Signature of the applicant
Iternative arrangement I Vill be/was made as under 1.	In the absence of Mr		Signature of the applicant
Iternative arrangement I Vill be/was made as unde 1. 2.	In the absence of Mr er:	./Mrs./Kum	
Iternative arrangement l Vill be/was made as under 1.	In the absence of Mr er:		
Iternative arrangement I Vill be/was made as under 1. 2. hte: Casual Leave due	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms	./Mrs./Kum Date:	Superintendent
Iternative arrangement I Vill be/was made as under 1. 2. hte: Casual Leave due Casual Leave avai	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date	./Mrs./Kum Date:	Superintendent days. days.
Iternative arrangement I Vill be/was made as unde 1. 2. nte: Casual Leave due Casual Leave avai Balance of C.L. du	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date ie as per norms	./Mrs./Kum Date:	Superintendent days. days. days.
Iternative arrangement I Vill be/was made as unde 1. 2. hte: Casual Leave due Casual Leave avai Balance of C.L. du	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date ie as per norms	./Mrs./Kum Date:	Superintendent days. days. days.
nte: Casual Leave due Casual Leave avai	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date ie as per norms	./Mrs./Kum Date:	Superintendent days. days. days.
Alternative arrangement I Vill be/was made as under 1. 2. Inte: Casual Leave due Casual Leave avai Balance of C.L. du	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date ie as per norms	./Mrs./Kum Date:	Superintendent days. days. days.
Alternative arrangement I Vill be/was made as under 1. 2. Ate: Casual Leave due Casual Leave avai Balance of C.L. du Alternative arrangement a Prof. In-charged	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date approved/Casual Lea	./Mrs./Kum Date:	Superintendent days. days. days. recommended.
Alternative arrangement I Vill be/was made as unde 1. 2. Inte: Casual Leave due Casual Leave due Casual Leave avai Balance of C.L. du Alternative arrangement a Prof. In-charged /We confirm the alternat	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date approved/Casual Lea	./Mrs./Kum Date:	Superintendent days. days. days. recommended.
Alternative arrangement I Vill be/was made as unde 1. 2. Ate: Casual Leave due Casual Leave avai Balance of C.L. du Alternative arrangement a Prof. In-charged	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date approved/Casual Lea	./Mrs./Kum Date:	Superintendent days. days. days. recommended.
Alternative arrangement I Vill be/was made as under 1. 2. Inte: Casual Leave due Casual Leave due Casual Leave avait Balance of C.L. du Alternative arrangement a Prof. In-charged /We confirm the alternat 1. 2.	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date approved/Casual Lea ive arrangement as a days fr	./Mrs./Kum Date: ave recommended /Not	Superintendent days. days. days. recommended. Superintendent
Alternative arrangement I Vill be/was made as under 1. 2. Ate: Casual Leave due = Casual Leave due = Casual Leave avait Balance of C.L. due Alternative arrangement a Prof. In-charged //We confirm the alternatt 1. 2. Casual Leave for	In the absence of Mr er: Vice-Principal/ Prof. In-charge as per norms led of till this date approved/Casual Lea ive arrangement as a	./Mrs./Kum Date: ave recommended /Not	Superintendent days. days. days. recommended. Superintendent

1 * 1 2 · · · · · · · · · · · · · · · · · ·	AMDAS JALAN		A KOSH'S NCE COMMERCE & ARTS Mumbai – 400097.
TANDAS JALVA		DL	
	APPLICATI	ON FOR CASUA	LLEAVE
1. Name <u>My</u> . <u>Trup</u> 2. Period of C.L . applied D.L	ti Nage for 01	days (i.e. from)	Designation Asst. Professor. 5 th Jan, 2018 to
		OR	
2. Period of Absence			
)	may please be tr	eated as Casual Leave.
3. Reason for C.L. /Abse <u></u>	nce <u>Atter</u> Dlige M days C.L.	all my credit as p	ihay on UPC t), per norms laid down.
N.B.: When C.L. is not to the	e credit, C.L. wi	ll not be sanction	ed unless a convincing reason is given)
Date: 14 02 18			Signature of the applicant
	Fo	r Office Use Or	ılv
FOR TEACHING STAFF	and the second	la gi	
Alternative arrangement In th Will be/was made as under: 1.	e absence of Mi	r./Mrs./Kum	ng.
2.			
	ice-Principal/	Date:	Superintendent
	of. In-charge		dorra
Casual Leave due as pe Casual Leave availed of	of till this date		days. days.
Balance of C.L. due as	per norms		days.
Alternative arrangement appro	oved/Casual Lea	ave recommended	d /Not recommended.
Prof. In-charged			Superintendent
/We confirm the alternative a	rrangement as a	above.	
1. 2.	-		
Casual Leave for	days fr		to (
a sum a s	SANC	TIONED /REFU	
Date:			Principal
Noted in Leave Records L.F.		Initials	



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE & COMMERCE Upper Govind Nagar, Malad (East), Mumbai – 400097.

AP	PLICATION FOR C	CASUAL LEAVE
1. Name Ravipraka. 2. Period of C.L. applied for	sh Jaiswo days (i.e.	Designation ASSt · Prof.
2. Period of Absence 02 14082017	OR days (i.e. fro) may pleas	om) 08 08 2017 se be treated as Casual Leave.
3. Reason for C.L. /Absence	Personal	
4. On date, I have	days C.L. all my cred	dit as per norms laid down.
(N.B.: When C.L. is not to the cred	it, C.L. will not be sa	anctioned unless a convincing reason is given)
Date: 31 08 12017-		Signature of the applicant
	For Office U	Jse Only
FOR TEACHING STAFF		
Alternative arrangement In the abso Will be/was made as under: 1. 2. Date: Vice-Pr	incipal/ Date:	
Prof. In Casual Leave due as per nor	-charge	
Casual Leave availed of till	this date	days.
Alternative arrangement approved/	Casual Leave recomm	mended /Not recommended.
Prof. In-charged		Superintendent
I/We confirm the alternative arrang 1. 2.	ement as above.	
Casual Leave for		
Date:	SANCTIONED /	Principal
Noted in Leave Records L.F.	In	nitials

	DUTY	
	PLICATION FOR CASUAL LEAVE	
1 Nome Mar String	Ha. Rampall' Designati	Acet. Prof
2 Period of DL applied for 8	Pla devs (i e from)	lon 7 1831 1 1 1 .
2. Teriod of 9.1 . applied for $\underline{0}$		10
	 OR	
2. Period of Absence	days (i.e. from)	to
) may please be treated as C	
3. Reason for Q .L. /Absence _	Rom Sala	
5. Reason for p.L. / Absence _	<u> Alpunon</u>	
4. On date, I have	days C.L. all my credit as per norms l	laid down.
UB.: When C.L. is not to the cred	lit, C.L. will not be sanctioned unless	a convincing reason is given)
	in, c.D. will not be salietioned unless	
ate:	Sig	gnature of the applicant
	518	gnaturg of the applicant
	For Office Use Only	
OR TEACHING STAFF	For Office Use Only	
lternative arrangement In the abs	For Office Use Only sence of Mr./Mrs./Kum.	
Iternative arrangement In the abs /ill be/was made as under:		
Iternative arrangement In the abs		
Iternative arrangement In the abs fill be/was made as under: 1. 2.	sence of Mr./Mrs./Kum	
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate: Vice-F Prof. I	sence of Mr./Mrs./Kum Principal/ Date: n-charge	Superintendent
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	sence of Mr./Mrs./Kum Principal/ Date: n-charge prms	Superintendent
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	Sence of Mr./Mrs./Kum Principal/ Date: n-charge orms I this date	days.
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	Sence of Mr./Mrs./Kum Principal/ Date: n-charge orms I this date	days.
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	sence of Mr./Mrs./Kum Principal/ Date: n-charge prms	days.
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	Sence of Mr./Mrs./Kum Principal/ Date: n-charge orms I this date	days.
Iternative arrangement In the abs Vill be/was made as under: 1. 2. Pate:	Sence of Mr./Mrs./Kum Principal/ Date: n-charge orms I this date	days.
Iternative arrangement In the abs /ill be/was made as under: 1. 2. Pate: Vice-F Prof. I Casual Leave due as per no Casual Leave availed of till Balance of C.L. due as per Iternative arrangement approved Prof. In-charged	Principal/ Date: n-charge orms I this date norms I/Casual Leave recommended /Not re	days. days. days. days. commended.
Iternative arrangement In the abs /ill be/was made as under: 1. 2. Pate: Vice-F Prof. I Casual Leave due as per no Casual Leave availed of till Balance of C.L. due as per Iternative arrangement approved Prof. In-charged We confirm the alternative arran	Principal/ Date: n-charge orms I this date norms I/Casual Leave recommended /Not re	days. days. days. days. commended.
Iternative arrangement In the abs Vill be/was made as under: 1. 2. ate:	Principal/ Date: n-charge orms I this date norms I/Casual Leave recommended /Not re	days. days. days. days. commended.
Iternative arrangement In the abs /ill be/was made as under: 1. 2. Pate:	Principal/ Date: n-charge orms l this date norms l/Casual Leave recommended /Not re	days. days. days. days. commended. Superintendent
Iternative arrangement In the abs Vill be/was made as under: 1. 2. Pate: Vice-F Prof. I Casual Leave due as per no Casual Leave due as per no Casual Leave availed of till Balance of C.L. due as per Iternative arrangement approved Prof. In-charged We confirm the alternative arran 1. 2.	Principal/ Date: Principal/ Date: n-charge orms I this date norms I/Casual Leave recommended /Not re	days. days. days. commended. Superintendent
Vill be/was made as under: 2. Date: Vice-F Prof. I Casual Leave due as per no Casual Leave due as per no Casual Leave availed of till Balance of C.L. due as per Ilternative arrangement approved Prof. In-charged We confirm the alternative arrangement 1. 2. Casual Leave for 	Principal/ Date: n-charge orms l this date norms l/Casual Leave recommended /Not re	days. days. days. days. commended. Superintendent

Upper	ADAS JALAN Co Govind Nagar	GRAWAL JATIYA OLLEGE OF SCIEN , Malad (East), M の し	CE COMMERCE umbai – 400097	
	APPLICATIO	N FOR CASUAL,	LEAVE	
1. Name <u>M</u> . Trupt 2. Period of C.L. applied fo D.L	Nagac 1_01	_·	Designation As 5 th Jan, 2	st. prafessor. 018 to
2. Period of Absence) r	nay please be trea	ted as Casual Le	ave.
3. Reason for C.L. /Absenc <u>CUt N.L. (</u> ∞) 4. On date, I have	e <u>Atten</u> lige <u>Mc</u> diays C.L. a	<u>ded</u> Semi Mad (West Il my credit as per	har on b norms laid down	νρς n.
(N.B.: When C.L. is not to the c	redit, C.L. will	not be sanctioned	unless a convin	cing reason is given)
Date: 14/02/18			C	the applicant
	<u>For</u>	Office Use Only	-	
FOR TEACHING STAFF				
Alternative arrangement In the a Will be/was made as under: 1.	bsence of Mr./	Mrs./Kum		
San .	In-charge norms ill this date		day day	vs.
Prof. In-charged			Super	intendent
I/We confirm the alternative arra 1. 2.	-			
Casual Leave for	days from	n TIONED /REFUSI	to	8
Date:				Principal
Noted in Leave Records L.F				

GHANSHYAN Upper	A.B.V.M. AGRAWAL JATIY MDAS JALAN COLLEGE OF SCI Govind Nagar, Malad (East),	ENCE CUMMMERCE & MILLE
	APPLICATION FOR CASE	AL LEAVE
	APPLICATION FOR CASE	And Andrew The Andrew
1. Name Mr. Anvior 2. Period of S.L. applied	or 2 days (i.e. from	Designation Aset profram m) 20/02/19 to
21/05/15	OR	b 2
3. Period of Absence	days (i.e. from)) may please	e be treated as Casual Leave.
4. Reason for E.L. Abser	re ment to 1	V.SS. Comp.
· A. Jun Thana	days C.L. to my credit as	per norms laid down.
5. On date, 1 have		oned unless a convincing reason is given)
N.B.: When C.L. is not to the	credit, C.L. will not be saled	oned unless a convincing reason is given)
w later		•
		R-Jold wal
Date: 02/02/19		Signature of the applicant
	For Office Use O	<u>nlv</u>
FOR TEACHING STAFF		
Alternative arrangement in the will be/was made as under:	absence of Mr./Mrs./Kum	
Cate: Vie	ce-Principal/ Date:	Superintendent
	of. In-charge r norms	days.
O I I amo availed of	F till this date	days.
Balance of C.L. due as p Alternative arrangement appro	per norms ved/Casual Leave recommend	days. ded /not recommended.
Prof. in-charge		Superintendent
I/We confirm the alternative ar 1.		
Casual Leave for	days from	to
Date:	SANCTIONED REF	USED Saray Principal
Noted in Leave Records L.F.	Initia	ls

	Upper Govind Nagar, Malad (East), Mumbai – 400097.
	DUTY
	APPLICATION FOR CASUAL LEAVE
1. 2.	Name Ms. Shumelia S.R. Designation Asst. Prof. Period of O.L. applied for 01 days (i.e. from) 30 July 2018 to
3.	OR Period of Absence
4.	Reason for QL. /Absence <u>Tungareshwar</u> Wildlife. S.
	On date, I have days C.L. to my credit as per norms laid down.
	: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given) Signature of the applicant
	For Office Use Only
FOR	
Altern will b Date:	For Office Use Only TEACHING STAFF native arrangement in the absence of Mr./Mrs./Kum be/was made as under: 1. 2.
Altern will b Date:	For Office Use Only FACHING STAFF native arrangement in the absence of Mr./Mrs./Kum
Altern will b Date: Altern	For Office Use Only FACHING STAFF mative arrangement in the absence of Mr./Mrs./Kum
Altern will b Date: Altern	For Office Use Only FEACHING STAFF mative arrangement in the absence of Mr./Mrs./Kum

A.B.V.M. AGRAWAL JATIYA KO GHANSHYAMDAS JALAN COLLEGE OF SCIENCE Upper Govind Nagar, Malad (East), Mur	COMMERCE & ARTS
APPLICATION FOR CASUAL	LEAVE
1. Name Shivenetra Rampalli I 2. Period of OL. applied for 01 days (i.e. from)	Designation Asst Prof. Bt Mourch 2019 to
	reated as Casual Leave.
4. Reason for D.L. /Absence <u>N.S.S</u> <u>Meeting</u> 5. On date, I have <u>OI</u> days D.L. to my credit as per r	at Bandra
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned	
Date: 11th March 2019	Signature of the applicant
For Office Use Only	
Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2.	
Cate: Vice-Principal/ Date: Prof. In-charge	Superintendent
Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms Alternative arrangement approved/Casual Leave recommended /n	days. days.
Prof. in-charge	Superintendent
I/We confirm the alternative arrangement as above. 1. 2.	
Casual Leave for days from SANCTIONED /REFUSED	to
Date:	Principal

Noted in Leave Records L.F._____ Initials _____

	APPLICATION FOR CASUAL	LLEAVE
 Name <u>Ms Trup</u> Period of C.L. applied 	fi Nagadya for of days (i.e. from)	Designation Asst-Professo 27/11/18to
3. Period of Absence	OR days (i.e. from)) may please b	to e treated as Casual Leave.
4. Reason for C.L. /Abse	ence <u>personal</u>	
and the second	days C.L. to my credit as pe	
.B.: When C.L. is not to th	e credit, C.L. will not be sanction	ed unless a convincing reason is given)
nte: 26/11/18		Signature of the applicant
nte: 26/11/18	For Office Use On	Signature of the applicant
ate: <u>26 11 18</u> DR TEACHING STAFF	<u>For Office Use On</u>	
OR TEACHING STAFF ternative arrangement in t ill be/was made as under: 1.	<u>For Office Use On</u> he absence of Mr./Mrs./Kum	
PR TEACHING STAFF ternative arrangement in t ll be/was made as under: 1. 2. ate:	he absence of Mr./Mrs./Kum Vice-Principal/ Date:	<u>lly</u>
PR TEACHING STAFF ternative arrangement in the ll be/was made as under: 1. 2. tte: Easual Leave due as p	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms	<u>uly</u> Superintendent days.
PR TEACHING STAFF ternative arrangement in t ll be/was made as under: 1. 2. tte:Y Casual Leave due as j Casual Leave availed	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms of till this date	<u>uly</u> Superintendent days. days.
DR TEACHING STAFF ternative arrangement in the ll be/was made as under: 1. 2. ate: Casual Leave due as p Casual Leave availed Balance of C.L. due a	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms	<u>lly</u> Superintendent days. days. days. days.
DR TEACHING STAFF Iternative arrangement in the ill be/was made as under: 1. 2. ate: Casual Leave due as p Casual Leave availed Balance of C.L. due a	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms of till this date as per norms	<u>days.</u> days. days.
PR TEACHING STAFF ternative arrangement in the ll be/was made as under: 1. 2. ate:	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms of till this date as per norms proved/Casual Leave recommended	Superintendent days. days. days. days. days. days. days.
PR TEACHING STAFF ternative arrangement in the ll be/was made as under: 1. 2. tte:	he absence of Mr./Mrs./Kum Vice-Principal/ Date: Prof. In-charge per norms of till this date as per norms proved/Casual Leave recommended	Ly Superintendent days. days. days. days. days. days. days. Superintendent Superintendent

A.B.V.M. AGRAWAL JATIYA KOSH GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COL Upper Govind Nagar, Malad (East), Mumbai	MMERCE & ARTS
APPLICATION FOR CASUAL LEA	VE
1. Name Ms. Rupti Nagaduje Desig 2. Period of C.L. applied for 2 days (i.e. from) D1 0904/2019	04/2019
OR 3. Period of Absence days (i.e. from)	to
) may please be treate	ed as Casual Leave.
4. Reason for C.L. /Absence for Sonal	
5. On date, I have days C.L. to my credit as per norm	ns laid down.
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unle	ess a convincing reason is giv
Date: 27/04/19	Signature of the applicant
For Office Use Only	
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum.	
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1.	
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date:	
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge	Superintendent
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date	Superintendent days. days
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms	days. days. days. days.
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms	days. days. days. days.
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms	Superintendent days. days. days.
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms Alternative arrangement approved/Casual Leave recommended /not r	Superintendent days. days. days. ecommended.
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms Alternative arrangement approved/Casual Leave recommended /not r Prof. in-charge I/We confirm the alternative arrangement as above. 1.	Superintendent days. days. days. ecommended.
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms Alternative arrangement approved/Casual Leave recommended /not r Prof. in-charge I/We confirm the alternative arrangement as above. 1. 2.	Superintendent days. days. ecommended. Superintendent
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date:	days. days. days. ecommended. Superintendent
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Date: Vice-Principal/ Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms Alternative arrangement approved/Casual Leave recommended /not r Prof. in-charge I/We confirm the alternative arrangement as above. 1. 2.	days. days. days. ecommended. Superintendent

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	A.B.V.M. AGRAWAL JATIYA K SHYAMDAS JALAN COLLEGE OF SCIENC Upper Govind Nagar, Malad (East), Mu	E COMMERCE & ARTS
	APPLICATION FOR CASUAL 1	
1. Name <u>Shuvn</u> 2. Period of C.L. appl	ied for 01 days (i.e. from) &	Designation ABST Prof.
3. Period of Absence	OR days (i.e. from)) may please be t	reated as Casual Leave.
4. Reason for C.L. /A	bactrice 01 (Personal H	leason)
5. On date, I have	days C.L. to my credit as per r	norms laid down.
Date: <u>\$5 Oct</u> &	o the credit, C.L. will not be sanctioned	Signature' of the applicant
	For Office Use Only	
FOR TEACHING STAFF Alternative arrangement i will be/was made as unde 1. 2.	n the absence of Mr./Mrs./Kum r:	
Date:	Vice-Principal/ Date: Prof. In-charge	Superintendent
Casual Leave avai	as per norms led of till this date ne as per norms approved/Casual Leave recommended /n	days.
Prof. in-charge		Superintendent
I/We confirm the alternat 1. 2.	ive arrangement as above.	
Casual Leave for	days from	to
Date:	SANCTIONED /REFUS	ED Principal
	FInitials	

A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.
APPLICATION FOR CASUAL LEAVE
1. Name Mo Ravipoakath Jauvel Designation ASSt Prof. 2. Period of C.L. applied for days (i.e. from)
3. Period of Absence 01 days (i.e. from) $13/12/18$ to) may please be treated as Casual Leave.
4. Reason for C.L. /Absence personal
€ 5. On date, I have days C.L. to my credit as per norms laid down.
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)
R. Jaiswel
Date: $(5/(2/1))$ Signature of the applicant
For Office Use Only
FOR TEACHING STAFF
Alternative arrangement in the absence of Mr./Mrs./Kum
1. 2.
Pate: Vice-Principal/ Date: Superintendent
Casual Leave due as per normsdays.
Casual Leave availed of till this date days.
Balance of C.L. due as per norms days. Alternative arrangement approved/Casual Leave recommended /not recommended.
A not recommended.
Prof. in-charge Superintendent
I/We confirm the alternative arrangement as above.
1. 2.
Casual Leave for days from to
Date: SANCTIONED /REFUSED
Noted in Leave Records L.F Initials

and the second s	A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097. Duly Leave
	APPLICATION FOR CASUAL LEAVE
1. Name 2. Period	Ms. Apauna A Ghadi. Designation Allist. Prof. of D.L. applied for OI days (i.e. from) OD 25th NON 2019, 40
	OR
3. Period	of Absence 01 days (i.e. from) 00 21 th NOV 2015 to) may please be treated as Cosumt Leave.
4. Reason	ior EL. Absence Short Encurring & S.Y.B.SC. K. T.Y.B.Sc.
5. On date	1 have -2 days C_{1-} to my credit as per norms laid down.
(N.B.: When C	C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Date: 26/11/2019.

For Office Use Only

Signature of the applicant .

FOR	TEA	CHING	STAFF
-----	-----	-------	-------

Alternative arrangement in the will be/was made as under:	e absence of Mr./Mrs./Kum	
1. 2.		
	ce-Principal/ Date: of. In-charge	Superintendent
Casual Leave due as pe	er norms	days.
Casual Leave availed o	f till this date	days.
Balance of C.L. due as	per norms	dava
Anternative arrangement appro	wed/Casual Leave recommended /not rec	ommended.
Prof. in-charge		Superintendent
I/We confirm the alternative as 1. 2.	rrangement as above.	
Casual Leave for	days from	to
Date:	SANCTIONED /REFUSED	Principal
Noted in Leave Records L.F	Initials	Ų



A.B.V.M. AGRAWAL JATIYA KOSH'S **GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS** Upper Govind Nagar, Malad (East), Mumbai – 400097.

APPLICATION FOR CASUAL LEAVE

- 1. Name Ms. Aparna Ashok Ghadi Designation Assistant Professor 2. Period of C.L. applied for ______ days (i.e. from)_______ to
- OR 3. Period of Absence _______ days (i.e. from) ______ O3/02/2020 to _______ to ______ to ______ days (i.e. from) ______ O3/02/2020 to ________ to _______ days (i.e. from) _______ O3/02/2020 to ________ to ________
 4. Reason for C.L. /Absence T.Y.B.SC (200.) Excursion to karnataka
- 5. On date, I have _____ days C.L. to my credit as per norms laid down.

(B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Signature of the applicant

Date: 17/02/2020

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FOR TEACHING STAFF

Alternative arrangement in the absence of Mr./Mrs./Kum._____ will be/was made as under: 1.

	2.		
Date:	Vice-Principal/	Date:	Superintendent
	Prof. In-charge		
	Casual Leave due as per norms		days.
	Casual Leave availed of till this date_		days.
	Balance of C.L. due as per norms		days.
Altern	ative arrangement approved/Casual Le	ave recommended /not recom	

Prof. in-charge

Superintendent

Principal

to

I/We confirm the alternative arrangement as above.

1. 2.

Date:

Noted in Leave Records L.F._____ Initials

SANCTIONED /REFUSED

	APPLICATION FOR CASUAE LEAVE
	Name CA- Drurich Thabae Designation Assistant P. Period of C.L. applied for One days (i.e. from) 14. December 19
	or Duty deance
	Period of Absence days (i.e. from)
•) may please be treated as Casual Leave.
	Reason for C.L. /Absence to alteral Seminar in HR Calleze
. (On date, I have days C.L. to my credit as per norms laid down.

Signature of the applicant

Date: 3/12/19

For Office Use Only

FOR TEACHING STAFF

Alternative arran will be/was made	gement in the absence of Mr./Mrs./Kum	
Casual Le	Vice-Principal/ Date: Prof. In-charge ave due as per norms ave availed of till this date C.L. due as per norms gement approved/Casual Leave recommende	days. days.
Prof. in-ch	arge	Superintendent
1.	alternative arrangement as above.	
	days from SANCTIONED /REFUS	SED to Principal
	ecords L.F Initials	



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.

APPLICATION	FOR	CASUAL	LEAVE
In A DICATION	TOK	CASUAL	LLAVE

1. 2.	Name_Dipita S. Gupta Period of C.L. applied for08	days (i.e. from)	Designation ASSt. Professor. 2nd December, 2019 to	
	10th December 2019		KELOVA, 2017 I	,
3.	Period of Absence 08	OR _days (i.e. from)) may please be	2 nd December, 2019 to e treated as Casual Leave.	
4.	Reason for C.L. /Absence Pess	onal Reason.		

5. On date, I have ______ days C.L. to my credit as per norms laid down.

(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Date: 23/11/19

alaupta 1.

)

Signature of the applicant

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FOR TEACHING STAFF

Alternative arrangement in the will be/was made as under:	absence of Mr./N	Mrs./Kum	
1. 2.			
/	e-Principal/ f. In-charge	Date:	Superintendent
Casual Leave due as per Casual Leave availed of	norms		days.
Balance of C.L. due as p	er norms		days.
Alternative arrangement approv	ed/Casual Leave	e recommended /not re	ecommended.
Prof. in-charge			Superintendent
I/We confirm the alternative arr	angement as abo	ove.	
1. 2.			
Casual Leave for			to
Date:	SANCTIO	ONED /REFUSED	Principal
Noted in Leave Records L.F.		Initials	



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.

APPLICATION FOR CASUAL LEAVE

1. Name Ms. Aparna A. Grhadi Designation Assistant Prof. 2. Period of C.L. applied for 01 days (i.e. from) On 16th August 2019.

OR 3. Period of Absence <u>Ol</u> days (i.e. from)<u>On 16 H August 2019</u>, to ______) may please be treated as Casual Leave.

- 4. Reason for C.L. / Absence Field visit (phD Research work).
- 5. On date, I have _____ days C.L. to my credit as per norms laid down.

B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Signature of the applicant

Date: 14 08 2019.

For Office Use Only

FOR TEACHING STAFF

Alternative arra will be/was ma	angement in the absence of Mr./Mrs./Kum	
1. 2.		
Date:	Vice-Principal/ Date:	Superintendent
	Prof. In-charge	
Casual I	Leave due as per norms	days.
	Leave availed of till this date	days.
	of C.L. due as per norms	days.
Alternative arra	angement approved/Casual Leave recommended /no	ot recommended.
Prof. in-	charge	Superintendent
I/We confirm t	he alternative arrangement as above.	
1, we commune		
2.		
Casual Leave f	fordays from	to
	SANCTIONED /REFUSED	a aren
Date:		Principal
Noted in Leave	e Records L.F Initials	

	A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.	
	APPLICATION FOR-CASUAL LEAVE	
1. 2.	Name Ms. Aparna Ghadi Designation Als Pool Period of C.L. applied for 0 days (i.e. from) on 16H Sep 2013	to
3.	OR Period of Absence 0 days (i.e. from) 6 h Sep. 20 9 —) may please be treated as Casual Leave.	to
4.	Reason for C.L. /Absence Field Visit of F.Y.B.Sc. X T.Y.B.Sc.	
5. (On date, I have days C.L. to my credit as per norms laid down.	
()	When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason	is given)
Date	24010 Signature of the applica For Office Use Only	III
FOR T	FEACHING STAFF	
	native arrangement in the absence of Mr./Mrs./Kum pe/was made as under: 1. 2.	
Date:_		
	Casual Leave due as per normsdays.	
	Casual Leave availed of till this datedays.	
Altern	Balance of C.L. due as per norms days. native arrangement approved/Casual Leave recommended /not recommended.	
	Prof. in-charge Superintendent	

I/We confirm the alternative arrangement as above.

2.		
Casual Leave for	days from	to ()
	SANCTIONED /REFUSED	tarange-
Date:	22	Principal
Noted in Leave Records L.F	Initials	



A.B.V.M. AGRAWAL JATIYA KOSH'S **GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS** Upper Govind Nagar, Malad (East), Mumbai - 400097.

Duty **APPLICATION FOR CA** LEAVE

	Name Mr. Vishal S. Gaikwad	Designation ASST PROF	
2.	Period of C.L. applied for	days (i.e. from)	to
3.	Period of Absence 05 07/0/2020	OR days (i.e. from)O2/202) may please be treated as Casual Leave.	_to
4.	Reason for C.L. /Absence EXCU	RSION TO KARNATAKA CDANDE	LI)

5. On date, I have _____ days C.L. to my credit as per norms laid down.

B:: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Date: 17/02/2020

Bgailanent. Signature of the applicant

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FOR TEACHING STAFF

Alternative arrangement in the absence of Mr./Mrs./Kum. will be/was made as under: 1

$ \begin{array}{c} 1. \\ 2. \end{array} $				
Date:	V	'ice-Principal/	Date:	Superintendent
	P	rof. In-charge		
Cas	sual Leave due as p	er norms		days.
Cas	sual Leave availed	of till this date		days.
Bal	ance of C.L. due as	per norms		days.
Alternative	e arrangement appr	oved/Casual Lea	ave recommended /	not recommended.
Pro	f. in-charge			Superintendent
I/We confi	irm the alternative	arrangement as a	bove.	
1.		-		
2.			an la	
Casual Le	ave for	days fro		to
		SANCT	TIONED /REFUSE	D thanky/
Date:			and the second	Principal /
Noted in I	Leave Records L.F.		Initials	

		עדטק			
	APPL	ICATION FOR GASUAI	LEAVE		
	Name Ms. SABHA & SHAI	кн	_Designation	Assistant Prof	Essor,
•	Period of C.L. applied for	days (i.e. from)	Minis population da participa esta a compositor de la ministra en contense		to
		 OR			
	Period of Absence 01	days (i.e. from)	05 10 20	919	to
	05 10 2019) may please b	e treated as C	asual Leave.	
	Reason for C.L. /Absence Ex IN THAKUR COLLEGE	TERNAL EXAMINER	POR T.Y.	BSE. SEM-V	PRACTI
j.	On date, I have da	ys C.L. to my credit as pe	er norms laid	down.	

Frailer 7/10/2019

Signature of the applicant

Date: 07 10 2019

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FOR TEACHING STAFF

in-charge	ative arrangement as a		Superintendent
in-charge	tive arrangement as	above.	Superintendent
in-charge			
in-charge			
-	approved Custur 20		
arrangement	approved Custur De		
arrangement	approved/Casual Le	ave recommended (not	recommended
nce of C.L. d	lue as per norms		days.
ial Leave ava	iled of till this date		days.
al Leave due	as per norms		days.
	Prof. In-charge		X
	Vice-Principal/	Date:	Superintendent
	al Leave ava	al Leave due as per norms al Leave availed of till this date nce of C.L. due as per norms	

	n proposal na produktivni Alexandri alexandri a
APPLICATION FOR CASUAL UK	
Norm of Origin & Thateau De 2 Present of CL applied for any dark (i.e. from)	13/12/RORD
OR 3. Period of Absonce Q me days (i.e. from) A Final please be tree	3/12/100 to ated as Casual Leave.
& Known in (1. Atomore steation Usuall	
the second	rms laid down.
S. On date, I have once days C.I. to my creat as per the B.: When C.L. is not to the credit, C.L. will not be sanctioned ur	iless a convincing reason is given)
B: When C.L. is not to the credit, C.L. will not be survivored in	
	Dibriabar
	Cube applicant
	Signature of the applicant
10: 16/12/ROLO	
ate: 16112 Ko20 For Office Use Only	
For Office Use Only	
For Office Use Only OR TEACHING STAFF	
For Office Use Only R TEACHING STAFF	Superintendent
For Office Use Only R TEACHING STAFF ternative arrangement in the absence of Mr./Mrs./Kum II be was made as under: 1. 2. Vice-Principal/ Date:	Superintendent
For Office Use Only TEACHING STAFF ternative arrangement in the absence of Mr./Mrs./Kum II be was made as under: 1. 2. te: Vice-Principal/ Date: tre: Prof. In-charge	days.
For Office Use Only The TEACHING STAFF ternative arrangement in the absence of Mr. Mrs./Kum. II be was made as under: 1. 2. te:	days. days. days
For Office Use Only The TEACHING STAFF ternative arrangement in the absence of Mr. Mrs./Kum. II be was made as under: 1. 2. te:	days. days. days
For Office Use Only The TEACHING STAFF ternative arrangement in the absence of Mr. Mrs./Kum. II be was made as under: 1. 2. te:	days. days. days
For Office Use Only TEACHING STAFF ternative arrangement in the absence of Mr. Mrs./Kum. II be was made as under: 1. 2. te:Vice-PrincipalDate: te:Prof. In-charge Casual L cave due as per norms	days. days. days
Exacting STAFF ternative arrangement in the absence of Mr. Mrs./Kum. II be was made as under: I. 2. The Vice-Principal Date: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms ternative arrangement approved/Casual Leave recommended /not Prof. in-charge	days. days. days. recommended.
For Office Use Only R TEACHING STAFF ternative arrangement in the absence of Mr. Mrs./Kum. 1 2. te:	days. days. days. recommended.
Exacting STAFF Ternative arrangement in the absence of Mr. Mrs./Kum. Lewas made as under: L 2 Termative arrangement approved/Casual Leave recommended /not Prof. in-charge Prof. in-charge Ne confirm the alternative arrangement as above.	days. days. days. recommended. Superintendent
For Office Use Only Itemative arrangement in the absence of Mr. Mrs./Kum. It be was made as under: 1. 2. Ite: Prof. In-charge Casual Leave due as per norms Casual Leave availed of till this date Balance of C.L. due as per norms ternative arrangement approved/Casual Leave recommended /not	days. days. days. recommended.

A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS
Upper Govind Nagar, Malad (East), Mumbai - 400097. Tel.: 022-4047 6030
APPLICATION FOR CASUAL LEAVE
1. Name <u>CA</u> Druni K. Thalcane Designation Assistant Professor 2. Period of C.L. applied for <u>one</u> days (i.e. from) <u>3/32/2020</u> to
OR 3. Period of Absence One days (i.e. from) 3/2/2020 to) may please be treated as Casual Leave.
4. Reason for C.L. / Absence Medical Unwell
5. On date, I have days C.L. to my credit as per norms laid down.
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)
Date: 161121R020 Signature of the applicant
For Office Use Only
FOR TEACHING STAFF
Alternative arrangement in the absence of Mr./Mrs./Kumwill be/was made as under:

I	•	
~		

Cate:	2. Vice-Principal/	Date:	Superintendent
	Prof. In-charge		
	Casual Leave due as per norms		days.
	Casual Leave availed of till this date_		days.
	Balance of C.L. due as per norms		days.
Altern	ative arrangement approved/Casual Le	ave recommended /not re	ecommended.

Prof. in-charge

I/We confirm the alternative arrangement as above.

1. 2.			
Casual Leave for	days from	toO	A.
Date:	SANCTIONED /REFUSED	Principal	16.1
Noted in Leave Records L.F.	Initials		

Superintendent

	Г		
	L	APPLICATION FOR CASUAL LEAVE	
1. N	lame Mr. Ravipi	areach Jalewal Designation Asst for 1 days (i.e. from) 16/02/2021	profes
2. P	eriod of C.L. applied 1	for <u>1</u> days (i.e. from) 16/02/2021	ala and a planation of strends and
	na na sana sa kasar na po dinagaha ya mina dina kana panana da panjar ka	OR	
3. P	eriod of Absence	days (i.e. from)	the particular tipe of the ministration has
	n) may please be treated as Casual Lea	
- 1000			

P. Jallwa

Signature of the applicant

For Office Use Only

FOR TEACHING STAFF

Date: 23/02/2021

0

1

1.			
2.			
Date:	Vice-Principal/ Date:	Superintendent	
	Prof. In-charge		
Casual Leave due	as per norms	days.	
Casual Leave ava	iled of till this date	days.	
Balance of C.L. d	ue as per norms	days.	
Alternative arrangement	approved/Casual Leave recommended /not rec		
Alternative arrangement Prof. in-charge	approved/Casual Leave recommended /not rec	commended. Superintendent	
Prof. in-charge			
Prof. in-charge	approved/Casual Leave recommended /not rec tive arrangement as above.		
Prof. in-charge			
Prof. in-charge /We confirm the alterna 1.	tive arrangement as above		
Prof. in-charge /We confirm the alterna 1. 2.	tive arrangement as above.	Superintendent	et de



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai - 400097.

Tel.: 022-4047 6030

APPLICATION FOR CASUAL LEAVE

- 1. Name Ms Dipika S. Gupta Designation historic brailing 2. Period of C.L. applied for <u>5</u> days (i.e. from) 15 the recomber 2021 to Roth November, 2021 OR 3. Period of Absence ______days (i.e. from) ______ to) may please be treated as Casual Leave.
- 4. Reason for C.L. /Absence Personal
- 5. On date, I have days C.L. to my credit as per norms laid down.

L.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Oltuptal.

Signature of the applicant

Date: 30st October, 20 21

For Office Use Only

FOR TEACHING STAFF

Alternative arrangement in the absence of Mr./Mrs./Kum._____ will be/was made as under:

	1. 2.		
Date:	Vice-Principal/	Date: Superintence	dent
-	Prof. In-charge		
	Casual Leave due as per norms	days.	
	Casual Leave availed of till this date_	days.	
	Balance of C.L. due as per norms	days.	
Alterr	ative arrangement approved/Casual Le	ave recommended /not recommended.	

Prof. in-charge

Superintendent

I/We confirm the alternative arrangement as above.

1.		
Casual Leave for	days from	to Q Con
	SANCTIONED /REFUSED	Kejestinon V
Date:		Principal /Director

Noted in Leave Records L.F._____ Initials _____



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai - 400097.

Tel.: 022-4047 6030

APPLICATION FOR CASUAL LEAVE

1. Name A. D. Duni Kapil Thater Designation Artisto + Proven 2. Period of C.L. applied for One days (i.e. from) 3 - Orda Geo 2022 10

OR 3. Period of Absence ______ days (i.e. from) _____ 10) may please be treated as Casual Leave.

- 4. Reason for C.L. /Absence Ashtmi Pooja at home
- 5. On date, I have One days C.L. to my credit as per norms laid down.

N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given)

Signature of the applicant

Date: 13/10/2021

For Office Use Only

FOR TEACHING STAFF

Alternative arrangement in the absence of Mr./Mrs./Kum._____ will be/was made as under: 1. 0

2. Date:	Vice-Principal/ Prof. In-charge	Date:	Superintendent
Casual Leave due as per norms			days.
Casual Leave availed of till this date			days.
Balance of C.L. due as per norms			days.
Altomotive amongament	approved/Cosual Les	we recommended /not recor	mandad

Alternative arrangement approved/Casual Leave recommended /not recommended.

Prof. in-charge

Superintendent

I/We confirm the alternative arrangement as above.

1. 2.		<u>(</u> , , ,
Casual Leave for	days from SANCTIONED /REFUSED	toto
Date:		Principal Director
Noted in Leave Records L.F.	Initials	



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS

		: 022-4047 6030	nbai - 400097.	
	APPLICATION	FOR CASUAL L	EAVE	0e)
1. Name MR. (42RAI	IJEEN ROY	D	esignation Asi 1	PROFISION.
1. Name <u>Mr. (42RAt</u> 2. Period of C.L. applied 16/10/2024	d for <u>and</u>		16/10/2021	to
3. Period of Absence			eated as Casual Le	
4. Reason for C.L. /Abs	ence Persorial			
5. On date, I have	days C.L. to	my credit as per n	orms laid down.	
N.B.: When C.L. is not to t	he credit, C.L. will r	not be sanctioned	unless a convincing	g reason is given)
			J	m
Date: 12/10/204			Signature of the	e applicant
				:
	<u>For Of</u>	ffice Use Only		
FOR TEACHING STAFF				
Alternative arrangement in t will be/was made as under:	he absence of Mr./N	1rs./Kum		
1. 2.				~
2. Date:	Vice-Principal/ Prof. In-charge	Date:	Superint	endent
2. Date: Casual Leave due as	Prof. In-charge per norms		days.	endent
2. Date: Casual Leave due as Casual Leave availed	Prof. In-charge per norms l of till this date		days. days.	
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a	Prof. In-charge per norms l of till this date as per norms		days. days. days. days.	
2. Date: Casual Leave due as Casual Leave availed	Prof. In-charge per norms l of till this date as per norms		days. days. days. days.	
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a	Prof. In-charge per norms l of till this date as per norms		days. days. days. days.	÷
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a Alternative arrangement app	Prof. In-charge per norms l of till this date as per norms proved/Casual Leave	e recommended /n	days. days. days. ot recommended.	÷
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a Alternative arrangement app Prof. in-charge I/We confirm the alternative 1.	Prof. In-charge per norms l of till this date as per norms proved/Casual Leave	e recommended /n	days. days. days. ot recommended.	÷
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a Alternative arrangement app Prof. in-charge I/We confirm the alternative 1. 2.	Prof. In-charge per norms l of till this date as per norms proved/Casual Leave	e recommended /n	days. days. days. ot recommended. Superint	÷
2. Date: Casual Leave due as Casual Leave availed Balance of C.L. due a Alternative arrangement app Prof. in-charge I/We confirm the alternative 1.	Prof. In-charge per norms l of till this date as per norms proved/Casual Leave e arrangement as abc days from SANCTIC	e recommended /n ove.	days. days. days. ot recommended. Superint	÷



A.B.V.M. AGRAWAL JATTYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai - 400097. Tel.: 022-4047 6030

APPLICATION FOR CASUAL LEAVE

1. Name Ms. Aparna Ghadi, Designation A suid 2. Period of C.L. applied for days (i.e. from)on 06/01/2022.	ant Prof
2. Period of C.L. applied fordays (i.e. from) of 0 of 011==	
OR 3. Period of Absence <u>01</u> days (i.e. from) <u>00 06 01 2022</u> .) may please be treated as Casual Leave.	to
4. Reason for C.L. / Absence Medical Ime	
5. On date, I haveO8 days C.L. to my credit as per norms laid down.	
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing	
given) Date: <u>07/01/2021</u> Signature of the appl	01)2022 . icant
For Office Use Only	
FOR TEACHING STAFF	
Alternative arrangement in the absence of Mr./Mrs./Kumwill be/was made as under	:
1. 2.	
Date: Vice-Principal/ Date: Superintenden Prof. In-charge	it
Casual Leave due as per normsdays.	
Casual Leave availed of till this datedays.	
Balance of C.L. due as per norms days.	
Alternative arrangement approved/Casual Leave recommended / not recommended	ed.
Prof. in-charge Superintendent	
I/We confirm the alternative arrangement as above.	
1.	
2.	
Casual Leave fordays fromto SANCTIONED/REFUSED Date: Principal / Nir	hwa fr
Noted in Leave Records L.F Initials	,



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai - 400097.

Tel.: 022-4047 6030

APPLICATION FOR CASUAL LEAVE

1. 2.	Name <u>Ms · Sh</u> Period of C.L. ap	unetra . plied for (S·Ra DI d	npalli [ays (i.e. from)	Designatio スドト	on Asst Prof. April 2022 to	5
3.	Period of Absenc	e0	days) n	OR s (i.e. from) nay please be	treated as	to s Casual Leave.	
4.	Reason for C.L. /	Absence	rsonal	reason	١		
	On date, I have						
given		to the credit,	C.L. will	not be sanctio		ss a convincing reason	is
	,	Ī	or Offic	e Use Only			
FOR T	EACHING STAFF						
	native arrangemer Mrs./Kum 1.			will	be/was	made as under:	
Date:_	2. Casual Leave du Casual Leave ava	Prof. In-cha e as per norm ailed of till thi	rge s s date			days.	
Alteri	Balance of C.L. d native arrangemen	nt approved/0	Casual Le	eave recomme	nded / no	ot recommended.	
	Prof. in-charge				Super	intendent	
I/We	confirm the altern 1. 2.	native arrange					
	al Leave for	SA	lays from NCTION	ED/REFUSEI)	to Principal / Director	J-J
						•	
Noted	d in Leave Record	s L.F					

CHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COM	MMERCE & ARTS
Upper Govind Nagar, Malad (East), Mumbai - 40 Yel: 922-4947 6030	0097.
APPLICATION FOR CASUAL LEAVE	
1. Name Rossförakazh Jarswed Designat 2. Period of C.L. applied for days (i.e. from)	tion ANT. professor
OR 3. Period of Absence <u>O 2</u> days (i.e. from) <u>O 2/08/2</u>) may please be treated a	
4. Reason for C.L. /Absence Appearing in Exonin	nation
5. On date, I have Og days C.L. to my credit as per norms la	iid down.
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a	
	R-Jall Us l
Date: $09/08/2-21$ Sign	nature of the applicant
<u>For Office Use Only</u> FOR TEACHING STAFF	
Alternative arrangement in the absence of Mr./Mrs./Kum	
1.	
2. Vice-Principal/ Date: Prof. In-charge	Superintendent
Casual Leave due as per norms	days.
Casual Leave availed of the this date	days.
Balance of C.L. due as per norms	days. nmended.
Prof. in-charge	Superintendent
I/We confirm the alternative arrangement as above. 1. 2.	
Casual Leave for 02 days from $02/05$, $05/08$	to Cal
Date: $09/08/2021$ SANCTIONED /REFUSED	Principal/Director

Noted in Leave Records L.F._____ Initials _____

GHANSHINA Upper Ga	A.B.V.M. AGRAVUAL JATTYA K VIDAS JALAN COLLEGE OF SCIE Iwind Niagar, Maiad (East), Mu	NCE & COMINIERCE
	PLICATION FOR CASELAL I	
1 Name Of T	C. p Bruty	and the first
2. Period of C.L. applied for	<u>01</u> days (i.e. from)	esignation Asst Cooper
2 Decision (199	OR	
2. Period of Absence	days (i.e. from)	
3. Reason for C.L. /Absence) may please be beau	ed as Casual Leave.
4. On date, I have 8	days C.L. all my credit as per r	norms laid down.
		unless a convincing reason is given)
ane: 30 6 17	For Office Use Only	Signature on the applicant
OR TEACHING STAFF	ret Outer Use Outy	
	ence of Mr./Mrs./Kum rincipal/ Date:	Superintendent
 Casual Leave due as per nor 	TIIS	days.
Casual Leave availed of till	this date	days.
Balance of C.L. due as per n Iternative arrangement approved/	OTTOS	davs
Prof. In-charged		Superintendent
We confirm the alternative arrang	ement as above.	
1. 2.		
asual Leave for	days from	to o
late:	SANCTIONED /REFUSEI	
oted in Leave Records L.F	Initials	

the solution 1916/17 Shivnetra Kampalli Asst Professor Botary 19th jun 2017 70, The Principal, Subject :- Application of duty leave. Lespected Madam, I Shivnetra Rampall, Asst. Professor of Botary want to attend workshop of SYBSC Syllabus Due to which I will not be able to come to college on 21st june 2017 since workshop is forom 9:00 an to 5:00 pm. I request you to grant me duty leave on 21st jun 2014. SYBS: students. Will not have Botany lectures tomorrow subs on 21st june 2017 subject to your approval of my leave. Thanking you, You's sincerly,

Apply Shivnetra S. Kampalli

A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.
APPLICATION FOR CASUAL LEAVE
1. Name Ms. Shumelia S.R. Designation Asst Prof. 2. Period of QL. applied for 01 days (i.e. from) 30 July 2018 to
OR 3. Period of Absence days (i.e. from) to may please be treated as Casual Leave.
4. Reason for OL. /Absence <u>Tungareshwar</u> Wildlife. S.
5. On date, I have days C.L. to my credit as per norms laid down.
(N.B.: When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given) Date:
For Office Use Only
FOR TEACHING STAFF Alternative arrangement in the absence of Mr./Mrs./Kum will be/was made as under: 1. 2. Data: Viao Principal/
Date: Vice-Principal/ Prof. In-charge Date: Superintendent Casual Leave due as per norms days. Casual Leave availed of till this date days. Balance of C.L. due as per norms days. Alternative arrangement approved/Casual Leave recommended /not recommended.
Prof. in-charge Superintendent I/We confirm the alternative arrangement as above.
1.
2. Casual Leave for days from to
Date:
Noted in Leave Records L.F. Initials



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097

Academic year 2018-19

Date:27th July 2018

NOTICE

One day excursion to <u>Tungareshwar wildlife sanctuary</u>

As part of the curriculum, a one day excursion to Tungareshwar wildlife sanctuary, Vasai- (West), has been organized by Botany Department (Degree College) and Science Department (Junior College) on Monday, 30th July 2018, from 7:30 am to 3:00 pm.

All Botany students of Degree College and Science students of Junior College should gather on or before 7:00 am, at Vasai station (West), Near Ticket Counter.

Some important **INSTRUCTIONS** to be followed by the students:

- Students must wear full sleeves clothes, No shorts and capris are allowed.
- They must wear shoes or rainy footwear.
- No sling bags and one side hanging bags are allowed, Carry college bags.
- They must carry umbrella or raincoats, water bottles, field notebook, stationary and 300 rupees with them.

For consent form or further queries please contact: Ms. Shivnetra Rampalli (Degree College) - +918451067916 Mrs. Arti Yadav (Junior College) - +919987888037

Dr. Sunanda Narayan Bhat Principal, Ghanshyamdas Jalan College of Science, Commerce & Arts Upper Govind Nagar, Malad-E, Mumbai-400 097.



A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097.

When C.L. is not to the credit, C.L. will not be sanctioned unless a convincing reason is given).

Signature of the applicant

Date: 17/02/2020

For Office Use Only

FOR TEACHING STAFF

	2.		
Date:	Vice-Principal/	Date:	Superintendent
	Prof. In-charge		
	Casual Leave due as per norms		days.
	Casual Leave availed of till this date		days.
	Balance of C.L. due as per norms		days.
Alter	ative arrangement approved/Casual Les	ave recommended /not recom	

Alternative arrangement approved/Casual Leave recommended /not recommended.

Prof. in-charge	Superintendent		
I/We confirm the alternative arra 1. 2.	ngement as above.		
Casual Leave for	days from SANCTIONED /REFUSED	to	
Date:	SAINE HONED / KEI USED	Principal	
Noted in Leave Records L.F.	Initials	V	





Date: 06 02 2020.

To, Ms. Sabha 5. Shakh Ghanshyamdas Jalan College of Science. Malad (E), Mumbai-97.

Subject: Revaluation in F.Y/S.Y/T.Y.B.A/B.Sc./B_Com Semester I/H/III/W/V & VI Regular and ATKT examination held in October/November 2019. Sir/Madam,

I on behalf of my colleagues in the department of Zoology
invite you to revaluate the answer papers of F.Y/S.Y/T.Y.B.A/B.Sc./B.Com Semester
1/11/111/IV/V & VI in the subject of Zoology - I IIIII TV. as per the following
Schedule:

Day: - <u>Monday</u> Date: - <u>10/02/2020</u>. Timings: - 12:30 pm

Kindly give your consent. Thanking you

Yours faithfully.

Hawge Principal

CC: To, The Principal,

(shanshyamidas Jalan College of Science. Malad (E) Mumbai 97,



Chikitsak Samula Sir Sitaram and Lady Shantabai Patkar College of Arts and the stand V. P. Varde College of Commerce and Economic-S.V. Road, Goregaon (West), Mumbai - 400 062, Maharashtra (audia) AN AUTONOMOUS COLLEGE, University of Murabai ISO 9001:2015 Certified 'A+' Grade by NAAC 3" cycle Best College Award (2016-17) DBT Star Scheme Awardee India's Education Excellence Award 2018: Berkshire Media LLC, USA Tel.:91-022-28723731/28721875 Website.:www.patkarvardecollege.edu.in E-mail: principal@patkarvardecollege.edu.in & info@patkarvardecollege.edu.in

Date: 10/02/2020.

Ms. Sabha S. Shaikh Ghanshyamolas Jalan College of Science & Commerce. Malad (East), Mumbai - 400097.

Sir/Madam,

To,

We appreciate that you have accepted our invitation to Revaluation EX/S.Y/T.Y.B.A./B.Sc./B.com Semester I/H/III/W/V & VI Regular and A.T.K.T October/November 2019 in subject the examination held . in of Zoology - I I TIT

Thank you for sparing your valuable time to moderate the papers.

Yours faithfully,

Hange Principal



Date:

A.B.V.M. AGRAWAL JATIYA KOSH'S **GHANSHYAMDAS JALAN COLLEGE OF SCIENCE COMMERCE & ARTS** Upper Govind Nagar, Malad (East), Mumbai – 400097.

DUTY

APPLICATION FOR CASUAL LEAVE

1.	Name Ms. SAB	A S. SHAIKH		Designation	PROFESSOR.
2.	Period of C.L. ap	plied for	days (i.e. from)_		to
			OR	aglue le sue	
3.	Period of Absenc	e 01	_days (i.e. from)	05 10 2019	to
				e treated as Casual Leave	
4.	Reason for C.L.	Absence EXTERN	al Examiner	POR T.Y.B.Sc. SEM	- Z PRACTICA
5.		days C.L	. to my credit as pe	er norms laid down.	
N.B.:	When C.L. is not	t to the credit, C.L. v	vill not be sanction	ed unless a convincing re	ason is given)
				train	0/2019
Date [.]	07/10/2019			Signature of the ap	
Juic				Signature of the up	prioune
		Fo	r Office Use Onl	V	
		<u>10</u>	I Office Ose Offi	Y	
FOR 1	FEACHING STAFF	7			
	native arrangemen e/was made as un	t in the absence of M der:	/Ir./Mrs./Kum		
h	1.				
	2.	Mine Duineinel/	Deter	Q	1
Date:		_ Vice-Principal/ Prof. In-charge	Date:	Superinten	dent
	Casual Leave dr	ie as per norms		days.	
	Casual Leave av	ailed of till this date	2	days.	
	Balance of C.L.	due as per norms		days.	
Alteri	native arrangemen	nt approved/Casual I	Leave recommende	days. d /not recommended.	
	Prof. in-charge			Superinten	dent
I/We	confirm the altern	native arrangement a	s above.		
	1.				
	2.				
Casu	al Leave for	days	from	to	

SANCTIONED /REFUSED

Noted in Leave Records L.F._____ Initials _____

an

Principal

THAKUR COLLEGE OF SCIENCE & COMMERCE CGC UGC Recognised UGC Recognised (NAAC Re-Accredited with Grade 'A' [3" Cycle] & ISO 9001 . 2015 Certified) Shyamnarayan Thakur Marg, Thakur Village, Kandivali (East), Mumbai - 400 101, INDIA Tel.: 2846 2565 / 2887 0627 • Fax : 2886 8822 Website : www.tcsc.org.in • E-mail : tcsc@tcsc.org.in

THE REPAIR FOR THE PARTY OF THE PARTY

Thakur Educational Trust's (Rega.)

05.10.2019

Duty Certificate

This is to certify that Ms. Sabha S. Shaikh from Ghanshyamdas Jalan College, Mumbai has worked as an external examiner for T.Y.B.Sc. (Zcology) Sem V Paper IV Practical Examination held in our College on 05.10.2019.

This certificate is given to the concerned teacher for availing duty leave from their respective Institution.

Dr. (Mrs.) C.T. Chakraborty Principal

GHANSHY		GRAWAL JATIY	A KOSH'S INCE COMMERCE & ARTS
			Mumbai – 400097.
THE RANGE		Du	M
	APPLICATI	ION FOR CASU	AL LEAVE
 Name <u>CA</u> < <u>T</u> Period of C.L. applie 	runi k T	habæe days (i.e. fron	Designation Assistant Professor
		 	Duty deanc
3. Period of Absence		days (i.e. from)	to
) may please	be treated as Casual Leave.
4. Reason for C.L. /Abs	sence to al	tend Semi	na in HR Calleze
5. On date, I have	days C.L.	to my credit as	per norms laid down.
(N.B.: When C.L. is not to t	he credit, C.L. w	ill not be sanctio	oned unless a convincing reason is given)
			1 Vorlaiber
Det. 12110118			13112119
Date: 3/12/19			Signature of the applicant
	<u>For</u>	Office Use On	lly
FOR TEACHING STAFF			
Alternative arrangement in will be/was made as under:	the absence of M	r./Mrs./Kum	
1.			
2.			
	Vice-Principal/ Prof. In-charge	Date:	Superintendent
Casual Leave due as	per norms		days.
Casual Leave availed	of till this date		days.
Balance of C.L. due a	as per norms		days.
Alternative arrangement app	woved/Casual Le	ave recommende	ed /not recommended.
Prof. in-charge			Superintendent
I/We confirm the alternative 1.	arrangement as	above.	
2.			
Casual Leave for	days fr	om	to
Date:	SANC	FIONED /REFU	
Noted in Leave Records L.F	•	Initials	· · · · · ·

Date : 12/12/2019

C.A. Durvi Kapil Thakore

Assistant Professor

To,

The Principal Ma'am,

Ghanshyamdas Jalan College of Science and Commerce,

Malad (E),

Mumbai.

ALC: NOT

G

Subject : A request to Permit leave.

Respected Ma'am,

I am in the Mumbai University Examination Panel so I am supposed to attend this workshop for revision of syllabus of TYB Com. As GST is introduced from last two semesters no much reference is available and this workshop will help in upgrading me also.

I am requesting you to sanction the leave to attend the 'GST Workshop' in H.R. College on 14th December, 2019, Saturday.

Thanking you.

+ Ertabas

Yours faithfully,

(Prof. C.A. Durvi K. Thakore)

8K

GHANSHY/		RAWAL JATIYA KOS LEGE OF SCIENCE (SH'S COMMERCE & ARTS	
Upper Govind Nagar, Malad (East), Mumbai – 400097.				
		Duty.		
	APPLICATIO	N FOR-CASUAL L	EAVE	
1. Name Ma. Apel 2. Period of C.L. applied	i for <u>o</u>	D days (i.e. from) <u></u>	esignation <u>Als. Prof</u> . 16H Sep. 2019 to	
3. Period of Absence		•	eated as Casual Leave.	
4. Reason for C.L. /Abs	ence Field V	isit of E.y.B.	Sc. x T.Y.B.Sc.	
5. On date, I have	days C.L. to	o my credit as per n	norms laid down.	
(N.B.: When C.L. is not to t	he credit, C.L. will	not be sanctioned	unless a convincing reason is given)	
Date: 24 09 19			Signature of the applicant	
FOR TEACHING STAFF	For (Office Use Only		
Alternative arrangement in will be/was made as under:	the absence of Mr.	/Mrs./Kum		
1.				
2. Date:	Vice-Principal/	Date:	Superintendent	
	Prof. In-charge			
Casual Leave due as	per norms		days.	
Casual Leave availe	d of till this date		days.	
Casual Leave availed Balance of C.L. due Alternative arrangement ap	as per norms proved/Casual Lea	ve recommended /	not recommended.	
Prof. in-charge			Superintendent	
I/We confirm the alternativ	e a rr angement as a	bove.		
I/We confirm the alternativ	c arrangement us t			
2				
2. Casual Leave for	days fr	om	to W	
	D/ II VE I	ICT (22)	Principal	
Date:				
Noted in Leave Records L.	F	Initials		

A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097 Affiliated to University of Mumbai

APPRAISAL FORM- NON-TEACHING STAFF

A.Y._____

NAME OF EMPLOYEE:

SR. NO.	APPRAISAL	ACCEPTABLE OR COMPETENT	NEEDS IMPROVEMENT	UNACCEPTABLE
1	Self-Control and Poise			
2	Enthusiasm for Work			
3	Appearance / Presentation			
4	Regularity / Punctuality			
5	Positive Model			
6	Flexibility			
7	Discipline			
8	Professional Responsibility			
9	Knowledge / Skills required for work			
9	Professional Ethics			
10	Record Maintenance			
11	Attitude towards students			
12	Attitude towards parents			
13	Attitude towards colleagues			

A.B.V.M. AGRAWAL JATIYA KOSH'S GHANSHYAMDAS JALAN COLLEGE OF SCIENCE, COMMERCE & ARTS Upper Govind Nagar, Malad (East), Mumbai – 400097 Affiliated to University of Mumbai

COMMENTS BY THE APPRASIER

1. STRENGTHS:

2. WEAKNESSES:

3. NEEDS IMPROVEMENT IN:

4. SUGGESTIONS FOR IMPROVEMENTS:

5. UNACCEPTABLE / INCOMPETENT:

THE EMPLOYEE'S SIGNATURE INDICATES ONLY THAT HE / SHE HAS SEEN AND READ THIS APPRAISAL AND DOES NOT NECESSARILY INDICATE HE / SHE AGREES IN EVERY INSTANCE WITH THE EVALUATION.

Employee's Signature:

Principal's Signature:

Date:

Self-Assessment Form

Year of Assessment:

(I) <u>Basic Information:-</u>

- i. Name of the college (in full): Ghanshyamdas Jalan College of Science, Commerce & Arts.
- ii. Region in which situated (urban/rural/suburban):

iv. Date of Birth: _____

v. Qualifications of the Lecturer:-

Degree and post graduate degree examination	Special/Principal subject offered	Allied Additional Subordinate Subjects offered	Class obtained	Year of passing	University

- vi. Subject taught and faculty_____
- vii. Designation_____
- viii. (a) Date of joining the present college_____

(b) Date of approval of appointment by the University_____

ix. Teaching experience at the college level _____years, _____month

Name of the institutions where employed previously	Period of Service with dates	Designation	Classes taught	Subjects taught	Scale to pay

II. Courses taught and work -load

Number of periods per work: _____

	Lectures	Tutorials	Practical's	Subjects and
				papers taught
(i) Under-graduate				<u>y</u>
(ii) Post-graduate				
(iii) M. Phil.				

III<u>. Teaching Methods applied:</u>

Name and describe new teaching methods used, if any, besides lecture method, i.e.

- i. Distributing lecture synopsis and bibliography: _____
- ii. Encouraging questions in class: _____
- iii. Accouncing topics for discussion in advance:
- iv. Holding Seminars: _____
- vi. Holding of moot courts, arranging for court visits etc. in case of the law students:

IV. <u>Contribution of COSIP & COHSSIP Schemes in the college or through ULP (wherever such scheme exists)</u>

V. Any other contribution in:-

- i. Teaching Methods: _____
- ii. Evaluation Techniques: _____
- iii. Course Development etc.:

VI. Academic and Professional Growth (during the preceding year):-

i. Research qualifications acquired:

ii. Research projects undertaken:

iii. Research papers published indicating titles and name of journals ion which published:

iv. Guidance rendered to Research Scholars: _____

v. Participation in Seminars, Workshops and Conferences_____

vi. Participation in orientation Programs, refresher courses etc.

vii. Faculty improvement programme______

viii. Any other type of training_____

VII. Participation in Extra-mural Activities:-

- i. Extra-curricular activities-debates, cultural activities, counseling to students, Planning Forums, Union, NSS, NCC, Scouting etc.
- ii. Service to community-Adult Education, Extension Service etc.

*(Wherever such facilities exist)

<u>VIII. Help rendered in college administration by membership of various committee such as</u> <u>Discipline Committee, Admission Committee, Student's Welfare Committee etc.</u>

IX. Any other information about contribution (not conveyed above) relevant to a proper assessment of activities

X. General Observations:-

i. Attendance

- (a) Regularity _____
- (b) Punctuality _____

ii. Students-Teacher relationship_____

iii. Colleague relationship_____

iv. Class control_____

v. Reading Habits and other matters_____

Place:_		
Date:		

(Signature of the Lecturer)

Evaluation by the Head of the Department or the senior-most Lecturer in the Department of Principal

Factual Verification			Evaluation					
Item	Correct	Exagge- Rated	Excellent	Very Good	Good	Average	Poor	
**I								
**II								
III								
IV								
V								
VI								
VII								
VIII								
IX								
Х								

Date:-_____

Signature of the Head of the Department or the senior-most Lecturer in the Department or Principal

Observations of the Principal

Signature of the Principal

Date:_____

(Seal of the college)

*The Head of the Department or in his absence the senior-most Lecturer in the Department.

Principal where he happens to be Head of the Department shall verify that all the columns the form are filled in before he gives his ratings of evaluation and forwards the assessment part to the Principal/the University.

**Evaluation is not expected in respect of columns no. I. and no. II





PSYCHOLOGICAL COUNSELING

SESSION